1. Examined developed prints to determine defects such as broken lines, spots or blurs.
2. Utilized [Software]to perform photo editing, retouching and restoration.
3. Operated photo department cash register to scan items and process checks and credit card transactions.
4. Assessed customer needs and examined order contents to identify processing requirements and timelines.
5. Calculated and mixed chemicals to develop reels, including developer, stop bath and fixer chemicals.
6. Maintained chemical levels and solution integrity for automatic processors and hand development systems.
7. Used inkjet printer, canvas and metal prints and mat boards to print and mount images.
8. Filled tanks of processing machines with solutions such as developer, dyes, stop-baths, fixers, bleaches and washes.
9. Displayed originality while utilizing [Software] to help customers create unique photo products.
10. Developed and processed film and picture CDs and restored [Number] photos per [Timeframe] using [Software].
11. Converted motionless photographs and motion picture film to CDs and DVDs through [Action] and [Action].
12. Changed water and air filters on photo equipment [Number] times per [Timeframe] to keep equipment in optimum condition.
13. Minimized financial discrepancies by accurately analyzing report data and devising appropriate solutions.
14. Trained employees on proper procedures for handling money, printing photographs and restocking supplies.
15. Implemented time-saving methods, which enabled photo lab to run more efficiently.
16. Provided high level of assistance to customers regarding special photo projects.
17. Maintained lab printers and processing equipment, ensuring proper functioning for each shift.
18. Handled negative and photo processing, typically exceeding [Number] prints per week.
19. Accepted and completed in-person and online orders for photographs and photo merchandise.
20. Managed escalated customer orders to meet aggressive deadlines and special orders.
21. Managed photo lab inventory, placing orders for toner, ink and paper when supplies were low.
22. Updated tags, displays and signage for special promotions.
23. Performed opening and closing procedures to keep operations running smoothly.